



# Williamson County Emergency Service District No. 4 Liberty Hill Fire Department

---

---

## Minutes of Regular Meeting Held on Monday, August 9, 2021

### **Call to Order (Item 1)**

The meeting was called to order by President Dan Clark at 6:32 p.m. Board members present were Commissioner James Baker, Commissioner Keith Bright, and Commissioner James Crabtree. Commissioner Chuck Walker was absent. Also in attendance were Chief Anthony Lincoln, Fire Marshal Michael Dickens, and Ms. Alma Jellison.

### **Pledges (Item 2)**

Pledges were led by Commissioner Baker.

### **Citizen Comment (Item 3)**

None.

### **Review and Approve Meeting Minutes for June 28, 2021 (Item 4)**

Commissioner Bright motioned to approve the minutes. Commissioner Baker seconded the motion and it was passed 4-0.

### **Hear Treasurer's Report for June 2021 (Item 5)**

Report given by Chief Lincoln.

### **Presentation, Discussion, and Possible Action of Acceptance of the 2019/2020 Annual Audit by Donald Allman Certified Public Accountants and Authorization to File with Williamson County (Item 6)**

The presentation of the annual audit was made by Mr. Donald Allman. Commissioner Crabtree motioned to authorize the acceptance of the 2019/2020 annual audit completed by Donald Allman Certified Public Accountants and to authorize it to be filed with Williamson County. Commissioner Bright seconded and it was approved 4-0.



# Williamson County Emergency Service District No. 4 Liberty Hill Fire Department

## **Discussion and Possible Action on Quarterly Investment Report for the Third Quarter of the 2020/2021 Budget for WCESD #4 (Item 7)**

The presentation was made by Ms. Jellison. Commissioner Bright moved to approve the quarterly investment report given August 9, 2021 for the third quarter of the 2020/2021 Budget Year. Commissioner Crabtree seconded and it was approved 4-0.

## **Presentation, Discussion, and Possible Action on the 2021/2022 Annual Operating Budget for WCESD #4. (Item 8)**

Chief Lincoln led the board in a thorough line by line review of the proposed budget.

## **Executive Session (Item 9)**

Commissioner Baker requested that the board enter into executive session. It did so at 7: 39 p.m.

## **Actions Taken from Executive Session (Item 10)**

Executive session ended at 7:51 p.m. and the board returned to the regular meeting. President Clark directed that Chief Lincoln's annual salary be increased in the proposed annual budget to \$128,000.

## **Discussion and Possible Action Regarding the 2021/2022 Tax Rate, Including (a) Establishing Proposed Tax Rate, (b) Taking a Record Vote on Proposed Rate, (c) Schedule One Public Hearing, (d) Authorizing Publication of Notice of Public Hearing on Proposed Tax Rate in the Liberty Hill Independent, and (e) Acknowledge and Approve Posting Tax Rate Notice of Public Hearing on Tax Increase to the District Website (Item 11)**

Commissioner Bright moved to set the proposed tax rate at \$0.083155. He additionally moved to record the following vote on the tax rate with four voting in favor, zero voting against, and zero abstaining. He also moved to schedule a public hearing on August 30, 2021 at an August special meeting to be held at 301 Loop 332 at Liberty Hill Fire Station at 6:30 p.m. He further moved to authorize the publication of Notice of Public Hearings on Proposed Tax Rate in the Liberty Hill Independent and to authorize the posting of tax rate Notice of Public Hearing on Tax Increase to the district website. Commissioner Crabtree seconded the motion and it was approved 4-0.



# Williamson County Emergency Service District No. 4 Liberty Hill Fire Department

## **Schedule Date, Time, and Location for Final Adoption of the 2021/2022 Annual Operating Budget for Williamson County ESD #4 and Tax Rate (Item 12)**

Commissioner Bright motioned to set the final adoption of the 2021/2022 annual operating budget for WCESD #4 for August 30, 2021 at 301 Loop 332 at Liberty Hill Fire Station at 6:30 p.m. Commissioner Crabtree seconded the motion and it was approved 4-0.

## **Discussion and Possible Action on Fire Stations #3 and #4 (Item 13)**

None at this time.

## **Receive Monthly Report from the Fire Chief (Item 14)**

The report on emergency operations, response times, call volume, training, management activities, and personnel was given by Chief Lincoln.

## **Announcements (Item 15)**

The next special meeting will be held at 6:30 p.m. on Monday, August 30, 2021.

## **Adjourn (Item 16)**

Commissioner Crabtree made a motion to adjourn. Commissioner Bright seconded the motion and it was approved 4-0. The meeting adjourned at 8:05p.m.

Respectfully Submitted:

\_\_\_\_\_  
James Crabtree, Secretary

Approved:

\_\_\_\_\_  
Dan Clark, President