



# Williamson County Emergency Service District No. 4 Liberty Hill Fire Department

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## Minutes of Regular Meeting Held on Monday, July 20, 2020

### **Call to Order (Item 1)**

The meeting was called to order by President Dan Clark at 6:37 p.m. Board members present were Commissioner James Baker, Commissioner Keith Bright, Commissioner James Crabtree and Commissioner Chuck Walker. Also in attendance were Chief Anthony Lincoln and Ms. Alma Jellison.

### **Pledges (Item 2)**

Commissioner Baker led the pledges of allegiance to the United States and Texas flags.

### **Citizen Comment (Item 3)**

None.

### **Review and Approve Minutes from June 22, 2020 Meeting (Item 4)**

Commissioner Bright motioned to approve the minutes. Commissioner Baker seconded the motion and it was passed 5-0.

### **Hear Treasurer's Reports and Take Appropriate Action for October, November, and December 2019 and January, February, and March 2020 (Item 5)**

The reports were given by Chief Lincoln. Commissioner Crabtree motioned to approve the reports. Commissioner Bright seconded the motion and they were approved 5-0.

### **Discussion and Possible Action on the 2020/2021 Budget Process, Including Considering Any Special Projects (Item 6)**

No action taken.

### **Discussion and Possible Action Adopting a Resolution Regarding Public Participation at Open Meetings (Item 7)**

Commissioner Crabtree moved to adopt the resolution in regards to public participation at open meetings. Commissioner Bright seconded the motion and it was approved 5-0.



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## **Discussion, Updates, and Possible Action Appointing an Individual to Serve in the Office of Fire Marshall (Item 8)**

After a discussion, Commissioner Baker moved to appoint Michael Dickens to the position of Fire Marshall for Williamson County Emergency Services District No. 4 with a starting annual salary of \$77,000. Commissioner Bright seconded the motion and it was passed 5-0.

## **Discussion and Possible Action Authorizing the Purchase of Quint Fire Apparatus from Pierce Manufacturing (Item 9)**

After a discussion, Commissioner Bright motioned to approve the purchase of an Aerial/Quint Fire Apparatus from Pierce Manufacturing with a final sales price of \$1,175,017.76 with a projected delivery date of October 2021. Commissioner Crabtree seconded the motion and it was passed 5-0.

## **Discussion and Possible Action Authorizing a Resolution for the Financing of a Quint Fire Apparatus with PNC Equipment Finance (Item 10)**

Commissioner Bright motioned to approve the financing of an Aerial/Quint Fire Apparatus through PNC Equipment Finance with a final sales price of \$1,175,017.76, including authorization of a down payment of \$400,000 and a resolution. Commissioner Crabtree seconded the motion and it was passed 5-0.

## **Discussion and Possible Action on Status of Design, Architectural and Engineering Work, Architectural Consultants, and Construction on Fire Station #3 (Item 11)**

An update was given by Chief Lincoln. No action taken.

## **Discussion and Possible Action on Status of Design, Architectural and Engineering Work, Architectural Consultants, and Construction on Fire Station #2 (Item 12)**

An update was given by Chief Lincoln. No action taken.

## **Receive the Monthly Chief's Reports (Item 13)**

Chief Lincoln gave the monthly report regarding emergency operations, response times, call volume, training, management activities, and personnel. No actions taken.

## **Announcements (Item 14)**

The next board meeting will be held at 6:30 p.m. on Monday, August 3, 2020.



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## **Adjournment (Item 15)**

Commissioner Crabtree made a motion to adjourn. Commissioner Bright seconded and the motion was passed 5-0. The meeting was adjourned at 7:33 p.m.

Respectfully Submitted:

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James Crabtree, Secretary

Approved:

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Dan Clark, President