



Williamson County Emergency Service District No. 4 Liberty Hill Fire Department

Minutes of Regular Meeting held on Monday, March 21, 2022

Call to Order (Item 1)

The regular meeting was called to order by President Dan Clark at 6:30 p.m. Board members present were Commissioner James Baker, Commissioner James Crabtree, Commissioner Kim Sanders, and Commissioner Chuck Walker. Also in attendance were Chief Anthony Lincoln, Fire Marshal Michael Dickens and Ms. Alma Jellison.

Pledges (Item 2)

Pledges were led by Commissioner Crabtree.

Citizen Comment (Item 3)

None.

Review and Approve Meeting Minutes for February 21, 2022 (Item 4)

Commissioner Baker motioned to approve the minutes. Commissioner Walker seconded the motion and it was passed 5-0.

Hear Treasurer's Report for February 2021 (Item 5)

Presentation made by Chief Lincoln.

Discussion and Possible Action Approving a Service Provider Agreement with Accelerated Card Company DBA Certified Payments to Provide ACH and Credit Card Processing (Item 6)

After a briefing by Ms. Jellison, Commissioner Baker motioned to approve a service provider agreement with Accelerated Card Company DBA Certified Payments to provide ACH and credit card processing. Commissioner Crabtree seconded the motion and it was passed 5-0.

Discussion and Possible Action Authorizing the Purchase of a Staff Vehicle through Holiday Autogroup and Defender Supply Outfitters for Fire Inspector Staff Use (Item 7)

After a discussion, Commissioner Baker motioned to approve the purchase of a fire inspector vehicle through Holiday Autogroup and Defender Supply Outfitters, including associated equipment, for the amount of \$50,380. Commissioner Crabtree seconded the motion and it was passed 5-0.



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Discussion and Possible Action Authorizing the Purchase of Brush Type Fire Apparatus through Siddons-Martin Emergency Group (Item 8)

After a discussion about planning for the growth of the district, production delays, and the rising cost of vehicles, Commissioner Crabtree motioned to approve the purchase of two new brush type fire apparatus from Siddons-Martin Emergency Group valued at \$239,978 each. Commissioner Walker seconded the motion and it was approved 5-0.

Discussion and Possible Action Authorizing a Resolution Adopting Prevailing Wage Rates (Item 9)

After a discussion of construction for future fire stations and laws about the building of public buildings, Commissioner Baker moved to approve the resolution adopting prevailing wage rates. Commissioner Sanders seconded the motion and it was passed 5-0.

Discussion and Possible Action on Changes and Updates to the Fire Code and Associated Fee Schedules Including a Resolution (Item 10)

Tabled.

Discussion and Possible Action on Purchasing of Property, Status of Design, Architectural and Engineering Work, Architectural and Engineering Consultants, and Construction on Fire Stations #3 and #4, and Associated Funding (Item 11)

No formal update was made. The board and the chief spoke about land, potential locations, and growth in the district. No action was taken.

Receive Monthly Report from the Fire Chief Regarding Emergency Operations, Response Times, Call Volume, Training, Management Activities, and Personnel and Consider Taking Related Actions (Item 12)

Chief Lincoln provided a detailed overview of the previous month. No action taken.

Announcements (Item 13)

The next regular meeting will be held at 6:30 p.m. on Monday, April 18, 2022.

Executive Session (Item 14)

The board entered into executive session at 7:19 p.m. in order to discuss a legal matter.



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Action Taken From Executive Session (Item 15)

Executive session was ended at 7:30 p.m. and the regular meeting was resumed. No action was taken.

Adjourn (Item 16)

Commissioner Crabtree made a motion to adjourn. Commissioner Baker seconded the motion and it was approved 5-0. The meeting adjourned at 7:31 p.m.

Respectfully Submitted:

James Crabtree, Secretary

Approved:

Dan Clark, President