



# Williamson County Emergency Service District No. 4 Liberty Hill Fire Department

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## Minutes of Regular Meeting Held on Monday, February 17, 2020

### **Call to Order (Item 1)**

The meeting was called to order by Commissioner James Crabtree at 6:30 p.m. Board members present were Commissioner Keith Bright and Commissioner Chuck Walker. President Dan Clark and Commissioner James Baker were absent. Also in attendance were Chief Anthony Lincoln, Fire Marshal Keeling Neves, and Ms. Alma Jellison.

### **Pledges (Item 2)**

Commissioner Bright led the pledges of allegiance to the United States and Texas flags.

### **Citizen Comment (Item 3)**

None.

### **Review and Approve Minutes from January 20, 2020 Meeting (Item 4)**

Commissioner Bright motioned to approve the minutes. Commissioner Walker seconded the motion and it was passed 3-0.

### **Hear Treasurer's Report (Item 5)**

Tabled until next hearing.

### **Acknowledge Outgoing Commissioner Jeff Roemer for His Service to the Community (Item 6)**

Tabled until such time as former Commissioner Roemer can attend.

### **Discuss and Take Action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement (Item 7)**

Commissioner Crabtree moved to direct staff to file any required updates. Commissioner Bright seconded and it was passed 3-0.



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## **Discuss and Consider Website Updates for SB2 Compliance (Item 8)**

Commissioner Bright moved to direct to file any required updates in order to comply with SB2. Commissioner Walker seconded the motion and it was passed 3-0.

## **Presentation, Discussion, and Possible Action on WCESD #4 Staff Development of an Organizational Orientation Program (Item 9)**

Tabled

## **Discussion and Possible Action on Upcoming Special Project Presentations (Item 10)**

Commissioner Bright moved to direct staff to continue to work on these programs and presentations and to present them to the board at a later date. Commissioner Walker seconded the motion and it was passed 3-0.

## **Discussion and Possible Action on Grant Applications (Item 11)**

Commissioner Bright motioned to direct staff to work on grant applications and support the required matching portions for each grant if the ESD is successfully chosen. Commissioner Walker seconded the motion and it was passed 3-0.

## **Discussion and Possible Action on Status of Design, Architectural, and Engineering Work, Architectural and Engineering Consultants, and Construction on Fire Station #3. (Item 12)**

Tabled.

## **Discussion and Possible Action on Status of Design, Architectural, and Engineering Work, Architectural and Engineering Consultants, and Construction on Fire Station #2. (Item 13)**

Tabled.

## **Receive the Monthly Chief's Report (Item 14)**

Chief Lincoln gave the monthly report regarding emergency operations, response times, call volume, training, management activities, and personnel. No related actions taken.

## **Announcements (Item 15)**

The next regular meeting will be held at 6:30 p.m. on Monday, March 23, 2020.



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## **Adjournment (Item 17)**

Commissioner Bright made a motion to adjourn. Commissioner Walker seconded and the motion was passed 3-0. The meeting was adjourned at 6:55 p.m.

Respectfully Submitted:

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James Crabtree, Secretary

Approved:

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Dan Clark, President