



Williamson County Emergency Service District No. 4 Liberty Hill Fire Department

Minutes of Pubic Hearing and Regular Meeting Held on Monday, November 18, 2019

Call to Order (Item 1)

The meeting was called to order by President Dan Clark at 6:30 p.m. Board members present were Commissioner Keith Bright,, Commissioner James Crabtree and Commissioner Jeff Roemer. Commissioner James Baker was absent. Also in attendance were Chief Anthony Lincoln, Fire Marshall Keeling Neves, and Ms. Alma Jellison.

Pledges (Item 2)

Commissioner Bright led the pledges of allegiance to the United States and Texas flags.

Citizen Comment (Item 3)

None.

Review and Approve Minutes from October 21, 2019 Meeting (Item 4)

Commissioner Bright motioned to approve the minutes. Commissioner Crabtree seconded the motion and it was passed 4-0.

Hear Treasurer's Report (Item 5)

Chief Lincoln presented the September treasurer's report. Commissioner Bright motioned to approve the report and Commissioner Crabtree seconded the motion. It was passed 4-0.

Discussion and Possible Action on IT Services Associated Costs with Station 2 (Item 6)

After discussion, Commissioner Bright motioned to approve the budget expenditure associated with the IT services during construction of Station 2 including the following: Included in Acct #80-5-10-5505 the amount of \$49,221 and Included in Acct #80-5-10-5590 the amount of \$32,279.47. Commissioner Roemer seconded the motion. It was passed 4-0.



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Discussion and Possible Action on Equipment Purchases Associated with Outfitting Station 2 During the 2018/2019 Budget Year (Item 7)

After discussion, Commissioner Bright motioned to approve the budget expenditure associated with equipment purchases during the construction and outfitting of Station 2 including the following: Included in Acct #80-5-10-5505 the amount of \$64,142.20. Commissioner Crabtree seconded the motion and it was passed 4-0.

Discussion and Possible Action on End of Fiscal Year 2018/2019 Budget Amendments (Item 8)

After discussion, Commissioner Bright motioned to approve the budget transfers and revenue allocations as requested including the following:

Move \$19,515 from Acct #80-5-10-5100 Salaries to Acct #80-5-20-5384 in the amount of \$8,880 Bunker Gear PPE and to Acct # 80-5-20-5391 in the amount of \$10,635 Personnel Equipment.

Move \$6,132 from Acct # 80-5-10-5254 Insurance Accident and Sickness to Acct # 80-5-20-5158 in the amount of \$6,132 Training Class Tuition.

Move \$800 from Acct # 80-5-10-5242 Gas/Propane to Acct # 80-5-20-5465 in the amount of \$800 Apparatus Major Components. Move \$4,865 from Acct # 80-5-10-5243 Water & Sewer to Acct # 80-5-20-5465 in the amount of \$4,865 Apparatus Major Components.

Allocate and increase the Funding Reserves in the 2018/2019 Budget 80-4-10-4850 in the amount of \$534,637 increasing the budget total to \$651,643.36 and move to the following accounts: Increase Acct # 80-5-10-5505 Open (Special Projects) by \$344,275. Increase Acct # 80-5-50-5100 Salaries by \$164,280. Increase Acct # 80-5-50-5384 Bunker Gear PPE New by \$26,082.

Commissioner Roemer seconded the motion and it was approved 4-0.

Discussion and Consider Commissioner Terms Expiring at Year-End (Item 9)

Commissioner Bright and Commissioner Roemer expressed their desire to serve another term on the board.

Discussion and Possible Action for Fire Station 3 (Item 10)

Chief Lincoln stated that floor plans are being considered for Fire Station 3. No action taken.



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Discussion and Possible Action on Fire Station 2 (Item 11)

No action taken.

Fire Chief's Report (Item 12)

Chief Lincoln gave the report for the previous month. Reviewed new charts, graphs, and report formats.

Announcements (Item 13)

The next regular meeting will be held at 6:30 p.m. on January 20, 2020.

Adjournment (Item 14)

Commissioner Crabtree made a motion to adjourn. Commissioner Bright seconded and the motion was passed 4-0. The meeting was adjourned at 7:13 p.m.

Respectfully Submitted:

James Crabtree, Secretary

Approved:

Dan Clark, President