



# Williamson County Emergency Services District No. 4 Liberty Hill Fire Department

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## Minutes of Regular Meeting held on Monday, September 18, 2023

### **1. Call to Order**

The meeting was called to order by Vice President Jason Shaw at 6:30 p.m. Board members present were Commissioner Carrie Van Meeteren, Commissioner Kim Sanders, and Commissioner Chuck Walker. Commissioner Dan Clark was not in attendance. Also in attendance were Chief Anthony Lincoln and Ms. Alma Jellison.

### **2. Pledges**

Pledges were led by Commissioner Sanders.

### **3. Citizen Comment**

None.

### **4. Review and approve meeting minutes for August 30, 2023.**

Commissioner Walker moved for approval. Commissioner Sanders seconded the motion, and it was approved 4-0.

### **5. Hear Treasurer's Report and take appropriate action for the updated report for the 2022/2023 Budget Year Taxes.**

Report given by Chief Lincoln. No action taken.

### **6. Presentation, discussion and possible action by Pohl Partners on Development Projects.**

No presentation given. No representative from the Pohl Partners was present.

### **7. Discussion and possible action adopting a new rate schedule to support the 2021 Fire Code.**

Review of proposed fee schedule was led by Chief Lincoln to support the 2021 Fire Code. Commissioner Walker moved to approve the proposed fee schedule. Commissioner Sanders seconded the motion, and it was approved 4-0.



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**8. Discussion and possible action authorizing the purchase of a staff vehicle for Fire Training from Covert Bastrop in the amount of \$55,624.86.**

Review of proposed purchase of a staff vehicle for fire training from Covert Bastrop in the amount of \$55,624.86 was given by Chief Lincoln. Commissioner Van Meeteren moved to approve the purchase of a vehicle from Covert Bastrop in the amount of \$55,624.86 with funding provided by end fund balances for the 2022/2023 budget. Commissioner Walker seconded the motion, and it was approved 4-0.

**9. Discussion and possible action authorizing a sales tax sharing agreement for current and future development with the City of Liberty Hill.**

Vice President Shaw announced the public meeting was closed at 7:07 p.m. and the Board would enter executive session. Vice President Shaw announced the executive session under Section 551.087 of the Texas Government Code was convened at 7:08 pm. No action was taken during the executive session and was closed at 7:36 pm. The Board reconvened in open session at 7:36 p.m.

**10. Discussion and possible action on purchasing of property, status of design, architectural and engineering work, architectural and engineering consultants, and construction on Fire Stations #3 and #4, any future fire station sites and associated funding.**

Report given by Chief Lincoln. No action taken.

**11. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities, and personnel and consider taking related action.**

Report of emergency operations, response times, call volume, training, management activities, and personnel was given by Chief Lincoln. No action taken.

**12. Announcements**

Next meeting is October 23, 2023, at 6:30 pm.



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## 13. Adjourn

Commissioner Walker moved to adjourn the meeting. Commissioner Sanders seconded the motion, and it was approved 4-0. The meeting was adjourned at 7:37 p.m.

Respectfully Submitted:

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Carrie Van Meeteren, Secretary

Approved:

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Dan Clark, President